

POSITION ANNOUNCEMENT FOR

MEDICAL OFFICER - TRAINING, MADHYA PRADESH (GWALIOR & UJJAIN)

ABOUT THE ORGANIZATION

Ipas Development Foundation (IDF) works to increase women's ability to exercise their sexual and reproductive rights, especially the right to safe abortion. IDF seeks to eliminate unsafe abortion and the resulting deaths and injuries and to expand women's access to contraception, comprehensive abortion care and related reproductive health information and care. Towards this, IDF works in strengthening training systems, service delivery of comprehensive contraception and abortion care, and access to these services within the public health system, with the aim of making a positive impact on the health of women in India. IDF's program currently spans 12 states to include the states of Assam, Bihar, Chhattisgarh, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Meghalaya, Odisha, Rajasthan, Uttar Pradesh, and West Bengal.

Ipas Development Foundation (IDF) has been rated among "India's top 10 NGOs to Work for" by Great Place to Work® Institute. This recognition is a testament of the organization's high-trust, high-performance work culture.

OVERVIEW OF POSITION

IDF has two position openings for Medical Officer-Training in the state of Madhya Pradesh, based at Gwalior and Ujjain. The position reports to the Assistant Manager Programs Gwalior and Ujjain respectively, and is responsible to ensure availability of Comprehensive Contraception Care (CCC), Comprehensive Abortion Care (CAC) and Post Abortion Care (PAC) services at facilities covered by the Comprehensive Contraception Care intervention in the state. The position will be responsible to work as a member of a mobile training team (MTT) for pre-training gap analysis, conducting trainings, enrollment of health service providers (HSPs) and post-training follow up to ensure quality service delivery, monitor performance of trained HSPs and conduct follow-up trainings as may be required.

ROLES AND RESPONSIBILITIES

The responsibilities of the Medical Officer – Training, will include the following:

- Carry out pre- training visits to new sites and conduct gap identification/analysis on IUCD and CAC related services and practices.
- Work as a team with the Nurse Trainer and other team members to ably conduct and manage structured on-site trainings at selected sites for the eligible providers as per agenda and protocol.
- Provide post training programmatic and clinical mentoring support and orientations to the trained providers for improvement in quality of IUCD and other services.
- Ensure availability of CAC and PAC services in all CCC facilities
- Review the provider performance, share the findings with team and ensure relevant actions are taken to improve performance.

- Maintain all records related to training, post training support, other orientations and timely submit it to APM in prescribed formats, including financial report of training. Collect report from sites and provide data entry support to providers and data entry operators.
- Any other work as may be assigned, pertaining to the skills possessed by the candidate

QUALIFICATION AND EXPERIENCE

Candidates suitable for the position:

- Graduate degree in MBBS or Post Graduate degree or Diploma in Obstetrics and Gynecology, Preventive and Social Medicine.
- A minimum of 2-3 years' experience of working on Reproductive Health, preferably in Family Planning.
- Prior experience of working with international and national level NGOs, Health Departments and Public Health facilities.
- Prior experience in Intra-Uterine Contraceptive Device (IUCD) training will be preferred.
- Ability to strategically plan and work in a team.
- Ability to read, write and speak in English and Hindi.
- Ability to travel 70% of the time to village and block level program areas.
- Relevant experience from any part of India with a willingness to relocate to Madhya Pradesh will be preferred.

TO APPLY

Interested candidates with relevant experience may e-mail their CV, covering letter (along with current/last drawn salary and expected salary) to idf.mot@sectoraccess.org by December 18, 2017.

Your CV must be accompanied with:

- Cover letter justifying suitability for the position – role fitment based on present & past work experience.
- Current/last drawn compensation & expected compensation.
- E-mail subject line to state the position name and location of work.
- *CVS WITHOUT COVER LETTERS AND COMPENSATION DETAILS WILL NOT BE CONSIDERED.*

Please note:

- *IDF management reserves the right to modify the contents of this position description at any time.*
- *IDF is an Equal Opportunity Employer.*
- *Women candidates are encouraged to apply.*
- *Only shortlisted candidates will be contacted.*

For further clarifications, please contact Sector Access at 011 – 46860000 between 10:00 AM to 7:00 PM on weekdays.